



Position Title: Teen Tech Center Host **Department:** Museum Engagement
Reports To: Teen Tech Center Coordinator **Location:** OMSI Museum – Water Ave

Position Summary:

The Teen Tech Center (TTC) is a free dynamic, hands-on maker space designed for youth ages 13–18 to explore creative technology, express themselves, and build real-world skills. From music production and digital art to coding, crafting, and 3D design — it's a space where imagination meets innovation.

We're looking for TTC Hosts who are excited to support teens as they explore, experiment, and create. You'll help welcome visitors, guide teens through the check-in process, and engage with them as they work on short activities and projects — all while fostering a safe, inclusive, and inspiring environment.

Essential Duties and Responsibilities:

- Greet teens and their families, assist teens as they enter the space, including helping teens sign in and get initially oriented to available activities
- Facilitate activities at the first activity stations
- Support teens in using tools and materials for activity kits and self-directed projects
- Help maintain a clean, organized, and welcoming environment
- Encourage curiosity and creativity through open-ended questions and collaborative problem-solving
- Promote a culture of respect, inclusion, and safety for all participants

Knowledge and Skills:

- Comfortable greeting and welcoming teen visitors
- Comfortable with open-ended exploration and creative problem-solving
- Ability to work well with OMSI staff and other volunteers to maintain a positive and productive learning space
- Strong interpersonal and communication skills
- Committed to equity, inclusion, and culturally responsive engagement with an emphasis on creating a welcoming space for youth with diverse backgrounds

To apply, visit our [website](#) and find our registration form or for more information contact Volunteer Engagement at 503 797 4513 or Volunteer@omsi.edu



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- Dependable, punctual, communicative, and able to commit to a regular schedule
- Commitment to safety and willing to uphold OMSI rules and procedures

Preferred Knowledge and Skills:

- Experience with creative technologies, including: Adobe Creative Suite, Pro Tools, Ableton, AutoCAD, Scratch, etc.
- Experience with arts/crafts including: sewing, embroidery, knitting, drawing, painting, etc.
- Background in education, youth work, or mentoring.

Schedule and Support:

- The TTC is open Tuesdays through Fridays from 1:30 pm to 5:00 pm, Saturdays from 10:00 am to 5:00 pm, and Sundays 10:00 am to 5:00 pm.
- Minimum hours: 4 hours a month. 4 hours every/other week
- Minimum age requirement for this volunteer role is 16 years old
- Attend the following trainings or classes provided by OMSI:
 - Volunteer Orientation
 - Safety Training
 - Mandatory Reporter Training
 - Recognizing & Preventing Harassment Training
- Position-specific training with Teen Tech Center Coordinator

Volunteer Benefits:

- Training and a lifelong learning experience.
- Admission for the volunteer to the museum, theater and planetarium shows, and submarine tours.
- An OMSI Family Membership upon completion of 50 hours of volunteer service.
- Discounts in the OMSI Science Store and on-site restaurants.
- The opportunity to meet many new people and learn more about OMSI.

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