



Position Title: Teen Tech Center Digital Media Project Mentor **Department:** Museum Engagement

Reports To: Teen Tech Center Coordinator **Location:** OMSI Museum – Water Ave

Position Summary:

The Teen Tech Center (TTC) is a free dynamic, hands-on maker space designed for youth ages 13–18 to explore creative technology, express themselves, and build real-world skills. From music production and digital art to coding, crafting, and 3D design — it's a space where imagination meets innovation.

As a Teen Tech Center Digital Media Project Mentor, you'll support youth as they dive into self-directed projects using tools like video editing software, graphic design platforms, music production gear, and more. This is a unique opportunity to empower young creators, encourage exploration, and help teens build confidence in a welcoming, inclusive, STEAM rich environment. This position is ideal for creative individuals who enjoy working with teens, are comfortable with digital tools, and want to make a meaningful impact through mentorship and project-based learning.

Essential Duties and Responsibilities:

- Encourage Exploration & Creativity: Support teens as they explore, collaborate, innovate, and create personal digital media projects using tools like video editing, music production, graphic design, 3-D printing, and more
- Mentor Through Co-Learning: Guide youth by asking open-ended questions, co-investigating ideas, and using facilitation techniques that promote curiosity and self-directed learning—rather than lecture-style instruction
- Support Project Development: Provide guidance and encouragement during the inspiration, planning, and creation phases of youth-led digital media projects
- Support Skill Development: Provide guidance and encouragement during structured workshops and unstructured drop-in period
- Maintain a Positive Environment: Help ensure the Teen Tech Center remains a safe, inclusive, and welcoming space for all participants; assist with class and program activities

To apply, visit our [website](#) and find our registration form or for more information contact Volunteer Engagement at 503 797 4513 or Volunteer@omsi.edu



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- Uphold Teen Tech Center Mission: Work alongside OMSI educators and fellow mentors to support daily activities and Care for the Space: Assist in maintaining the integrity, cleanliness, and functionality of the Teen Tech Center's equipment and creative workspaces

Knowledge and Skills:

- Comfortable with engaging with 13–18 year olds in a positive, consistent manner
- Experience with tools such as video editing software, graphic design platforms, music production equipment, or 3D modeling programs
- Ability to guide youth through open-ended projects by asking questions, encouraging experimentation, and supporting self-directed learning
- Comfortable jumping into different types of projects and adjusting to the needs and interests of the teens
- Ability to work well with OMSI staff and other volunteers to maintain a positive and productive learning space
- Committed to equity, inclusion, and culturally responsive engagement with an emphasis on creating a welcoming space for youth with diverse backgrounds
- Commitment to safety and willing to uphold OMSI rules and procedures
- Reliable and able to maintain a consistent volunteer schedule

Preferred Knowledge and Skills:

- Experience with creative technologies, including: Adobe Creative Suite, Pro Tools, Ableton, AutoCAD, Scratch, etc.
- Experience with arts/crafts including: sewing, embroidery, knitting, drawing, painting, etc.
- Background in education, youth work, or mentoring

Schedule and Support:

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- Typical Schedule: The TTC is open Tuesdays through Fridays from 1:30 pm to 5:00 pm, and Saturdays from 10:00 am to 5:00 pm, and Sundays 10:00 am to 5:00 pm.
- Minimum hours: 8 hours a month. 4 hours every/other week
- Attend the following trainings or classes provided by OMSI:
 - Volunteer Orientation
 - Safety Training
 - Mandatory Reporter Training
 - Recognizing & Preventing Harassment Training
 - Position-specific training with Teen Tech Center Coordinator
- Supervisor will provide ongoing training on Teen Tech Center equipment and software during the shifts.

Volunteer Benefits:

- Training and a lifelong learning experience
- Admission for the volunteer to the museum, theater and planetarium shows, and submarine tours
- An OMSI Family Membership upon completion of 50 hours of volunteer service
- Discounts in the OMSI Science Store and on-site restaurants
- The opportunity to meet many new people and learn more about OMSI

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