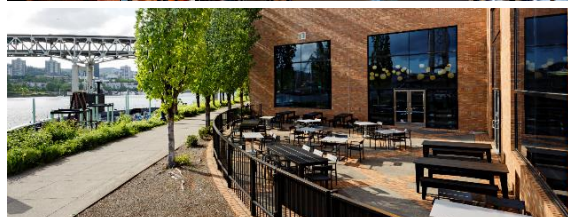




Wedding Reception Packages

Oregon Museum of Science and Industry
Valid through December 2023

Venue: Theory Restaurant



Theory Restaurant

Wedding Reception | \$3,500

Holiday Weekends | \$6,000

- Available year-round
- Restaurant space features a modern and inviting atmosphere with a variety of seating styles
- Gorgeous views of Willamette River, iconic bridges and downtown area
- Small outdoor patio available seasonally
- Fireplace with lounge area
- Max capacity of 160 people for a seated dinner (including a dance area and room for mingling)
- Available for a five hour block of time; events can start as early at 6PM and must end no later than 12AM
- OMSI's rental fees cover event set-up and tear-down, tables and chairs, and complimentary bus parking for event guests
- House microphone and integrated sound with playlist available
- A/V services are available for an additional fee

Venue: Theory Restaurant



Theory Restaurant

160 Seated Reception
220 Cocktail Reception
Dance Floor, Bar, Catering and Gift Table shown

Venue: Riverfront Courtyard



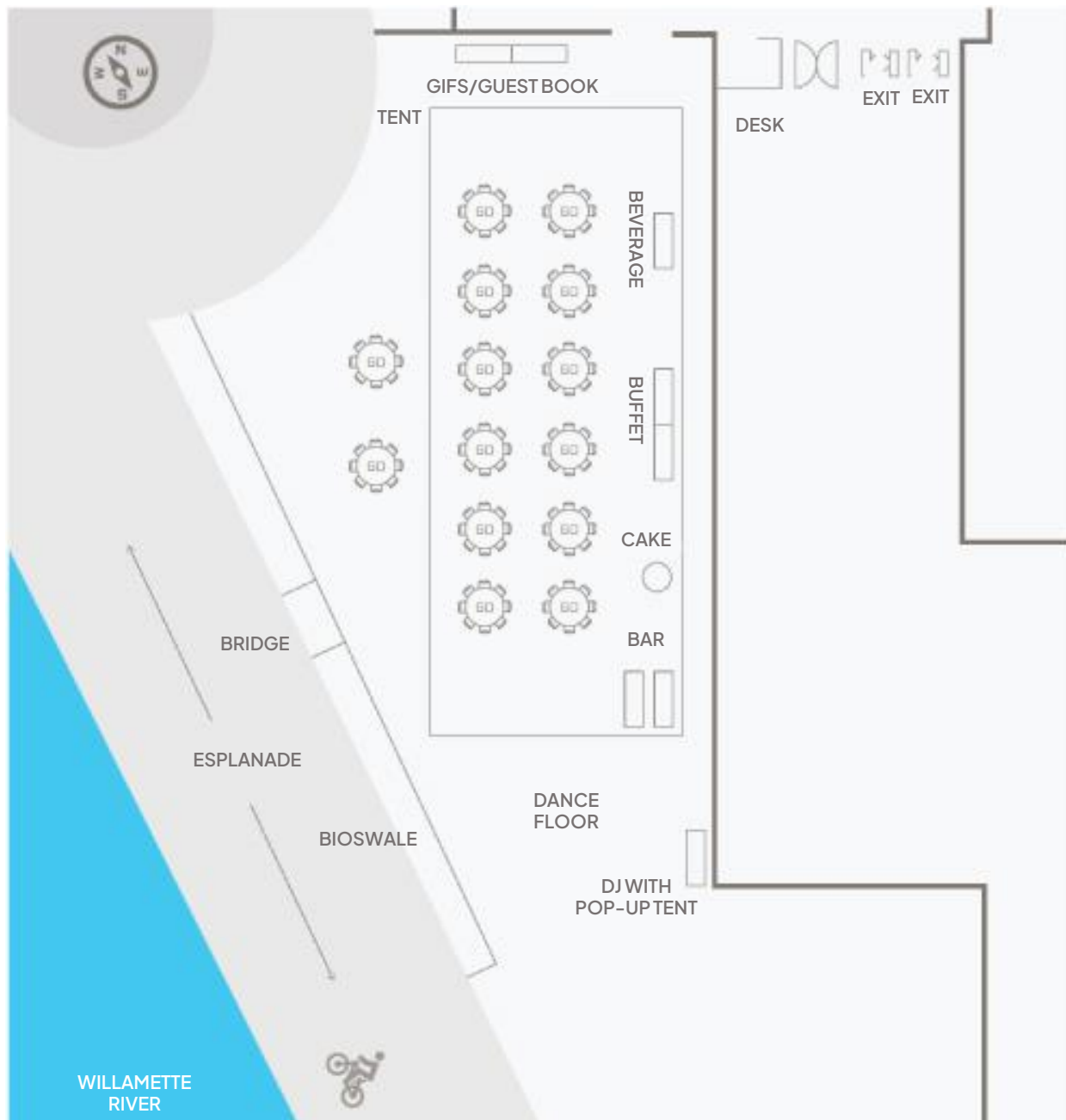
Riverfront Courtyard

Wedding Reception | \$1,800

Holiday Weekends | \$3,600

- Available mid-March through early October
- Private outdoor space with riverfront and iconic bridge views
- Max capacity of 150 people for a dinner event, allowing room for a dance floor and catering tables
- 30' x 75' tent with capacity of people seated at rounds underneath
- Available for a five hour block of time (daytime or evening); evening events must end by 12:00 AM
- Rental fees include event set-up and tear-down, tables and chairs, cafe lights and complimentary bus parking for event guests
- A/V services are available for an additional fee

Venue: Riverfront Courtyard



Riverfront Courtyard

150 Seated Reception

200 Cocktail Reception

Dance Floor, DJ, Bar Gift Table shown

Catering Information

Catering

OMSI is pleased to feature Theory Catering provided by Epicurean Group for all your food and beverage needs. For current menu options, please contact Justin Brierton, General Manager for Epicurean Group at OMSI, at 415.583.3356 or theory@omsi.edu.

Catering Exclusivity

Theory Catering by Epicurean Group is the exclusive caterer for all events held at OMSI. No outside food or beverage may be brought into the event space with the exception of wedding cakes (see below).

Deposits and Payments

A 50% deposit is required prior to the event. The amount of the deposit required will be outlined in the catering agreement. The remaining balance must be paid within seven business days after the event. If the payment is not collected within this time period, a 10% surcharge will be added to the remaining balance.

Guaranteed Count

The guaranteed number of attendees is required seven business days prior to the date of the event. Once received, this number is not subject to reduction. Final billing will be based on the guarantee or the actual number of guests served, whichever is greater. In the event the guarantee is not received, final billing will be based on the initial estimate or the actual number of guests served, whichever is greater.

Menu Selection

Due to market increases, prices cannot be confirmed until six months prior to your event. Menu items are subject to change based upon availability.

Wedding Cakes

The OMSI and Epicurean Group will assume no responsibility or liability for moving, placing or slicing wedding cakes. Prior arrangements must be made for slicing and serving cakes. Equipment fees may apply for additional rentals or serving equipment that the cake requires.

Alcoholic Beverages

Oregon Liquor Control Commission (OLCC) regulations require that an OLCC licensed bartender dispense all alcoholic beverages. Epicurean Group will adhere to all OLCC rules and regulations during the event including: asking for proper identification and not serving visibly intoxicated guests. Guests are not permitted to bring their own alcoholic beverages or remove them from the premises. All alcohol service must end 30 minutes prior to your contracted event end time.

Guest-Provided Alcohol

Outside alcohol is not permitted. All alcohol must be purchased through and served by Epicurean Group.

Rented Service Ware

If rented service ware (specialty glassware, table linens, etc.) is requested, your caterer will manage all outside rentals and charge client appropriately.

Frequently Asked Questions

Parking

Parking is available for event guests in two large parking lots adjacent to the building. Handicapped spaces, e-vehicle charging stations, bus and bike parking are also available. Parking fees are paid via Parking Kitty App or by pre-purchasing parking for your guests. Bus parking is complimentary.

Insurance

A certificate of event liability insurance providing \$1,000,000 per occurrence and naming OMSI as an additional insured is required for all wedding receptions. A certificate of insurance is due within two weeks of the event date.

Advanced Rental Deposit

A 50% non-refundable deposit of estimated rental charges is due along with a signed event rental agreement to reserve your event date. The remaining rental balance is due by the event date.

Payment

A major credit card (Visa, MasterCard, American Express) is required to be on file for all events. Payment can be made with a check or money order, but all checks must clear ten days prior to your event.

Audio Visual Services

Limited A/V services are available for an additional fee, depending on your event location. Please contact your event coordinator for more information.

Outside Vendors

Live music, DJs, and photo booths are encouraged, and we'll help you find the perfect spot for your vendors. OMSI will provide tables and power access, but vendors are responsible for providing all of their own equipment, set-up, and tear-down.

Venue Contact

OMSI will provide one on-site contact person for any venue-related needs for the duration of your event.

Rehearsals

One-hour ceremony rehearsals may be scheduled for the week of your event, subject to venue availability. Please contact your event coordinator for more information.

Inclement Weather

Should inclement weather impact your event, OMSI will make a good faith effort to provide an indoor venue option within the museum.

Museum Exhibit & Attraction Access

OMSI's exhibit halls, Empirical Theater, Kendall Planetarium, and USS Blueback Submarine are great accompaniments to any after-hours event, and are available to rent privately for additional fees. Please contact your event coordinator for options!

Event Set Up

OMSI will provide set-up and tear-down of our inventory of tables, chairs, and equipment such as the lighting package and PA system.

Decorations

The client will be responsible for storage and set-up of all decorations, floral arrangements, and centerpieces. OMSI does not provide any on-site storage. Please note that the following items are strictly prohibited: helium balloons, stickers, glitter, fog /smoke machines, fire pits, and open flame/ pillar candles, however, votive candles that are at least 1.5" below the rim of the votive holder are permitted. Semi-permanent adhesives such as thumb tacks and duct tape are also not permitted when installing décor.

Site Tours

Two one-hour site tours are included with a contracted event. Please contact your event coordinator for more information.

Security

OMSI provides one designated security guard for evening events, helping to ensure that your event area is exclusive to your guests only.