



**Position Title:** Planetarium Usher  
**Reports To:** Director of Space  
Science Education

**Department:** Planetarium  
**Location:** OMSI Museum – Water Ave

**Position Summary:** The Planetarium Usher guides guests as they experience OMSI's Kendall Planetarium shows, featuring a domed display of space and live commentary. Volunteers who have some experience with public speaking and customer service, as well as a passion for supporting space science, will enjoy this position.

#### **Essential Duties and Responsibilities:**

- Greet and welcome all planetarium guests prior to their show utilizing a microphone to share any pertinent information.
- Facilitate admittance into the planetarium utilizing timed tickets to allow limited seating inside.
- When necessary, encourage parties to adhere to OMSI's safety protocols, including social distancing and wearing protective face coverings.
- During the show, monitor the audience for any safety concerns and escort guests out if they need to leave early.
- Assist the Space Science Educator as needed prior to, during, and after the show.

#### **Knowledge and Skills:**

- Interest in supporting astronomy or space science education.
- Strong communication and customer service skills.
- Comfortable speaking to a large group with the use of a microphone.
- Able to listen to and communicate with people of diverse backgrounds, education levels, and ages.
- Ability to work independently as well as part of a team.
- Able to maintain a calm and cheerful demeanor in a variety of atmospheres.
- Dependable and punctual.
- Must present a professional appearance.

To apply, complete the [Registration Form](#) or for more information contact Volunteer Engagement at 503 797 4513 or [Volunteer@omsi.edu](mailto:Volunteer@omsi.edu)



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- Willing to follow OMSI rules and procedures.

### **Schedule and Support:**

- Minimum number of hours: flexible hours during shifts; 10 hours per month
- Minimum age: 14 years
- Attend the following trainings or classes provided by OMSI:
  - Volunteer Orientation
  - Emergency Protocols
  - COVID-19 Safety training
  - Customer Service training
  - Role Specific training

### **Volunteer Benefits:**

- Training opportunities and a lifelong learning experience.
- Admission for the volunteer to the museum exhibits and attractions based on availability.
- An OMSI Family Membership upon completion of 50 hours of volunteer service.
- Discounts in the OMSI Science Store and on-site restaurants.
- The opportunity to meet many new people and learn more about OMSI.

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