Position Title: Planetarium Usher
Reports To: Director of Space Science Education

Department: Planetarium
Location: OMSI Museum – Water Ave

POSITION SUMMARY: The Planetarium Usher guides guests as they experience OMSI’s Kendall Planetarium shows, featuring a domed display of space and live commentary. Volunteers who have some experience with public speaking and customer service, as well as a passion for supporting space science, will enjoy this position.

ESSENTIAL DUTIES AND RESPONSIBILITIES:
● Greet and welcome all planetarium guests prior to their show utilizing a microphone to share any pertinent information.
● Facilitate admittance into the planetarium utilizing timed tickets to allow limited seating inside.
● When necessary, encourage parties to adhere to OMSI’s safety protocols, including social distancing and wearing protective face coverings.
● During the show, monitor the audience for any safety concerns and escort guests out if they need to leave early.
● Assist the Space Science Educator as needed prior to, during, and after the show.

KNOWLEDGE AND SKILLS:
● Interest in supporting astronomy or space science education.
● Strong communication and customer service skills.
● Comfortable speaking to a large group with the use of a microphone.
● Able to listen to and communicate with people of diverse backgrounds, education levels, and ages.
● Ability to work independently as well as part of a team.
● Able to maintain a calm and cheerful demeanor in a variety of atmospheres.
● Dependable and punctual.
● Must present a professional appearance.
● Willing to follow OMSI rules and procedures.

SCHEDULE AND SUPPORT:
● Minimum number of hours: 10 hours per month, 5 hours per shift
● Minimum age: 18 years
● Attend the following trainings or classes provided by OMSI:
  ○ Volunteer Orientation
  ○ Emergency Protocols
  ○ COVID-19 Safety training
  ○ Customer Service training
  ○ Role Specific training

To apply, complete the Registration Form or for more information contact Volunteer Engagement at 503 797 4513 or Volunteer@omsi.edu
OREGON MUSEUM OF SCIENCE AND INDUSTRY

Volunteer Benefits:

- Training opportunities and a lifelong learning experience.
- Admission for the volunteer to the museum exhibits and attractions based on availability.
- An OMSI Family Membership upon completion of 50 hours of volunteer service.
- Discounts in the OMSI Science Store and on-site restaurants.
- The opportunity to meet many new people and learn more about OMSI.

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