

OMSI

Oregon Museum of
Science and Industry



Wedding Reception **PACKAGES**

OREGON MUSEUM OF SCIENCE AND INDUSTRY
VALID THROUGH DECEMBER 31, 2022

OMSI WEDDING RECEPTION PACKAGES

Venue: Theory Restaurant



Theory Restaurant

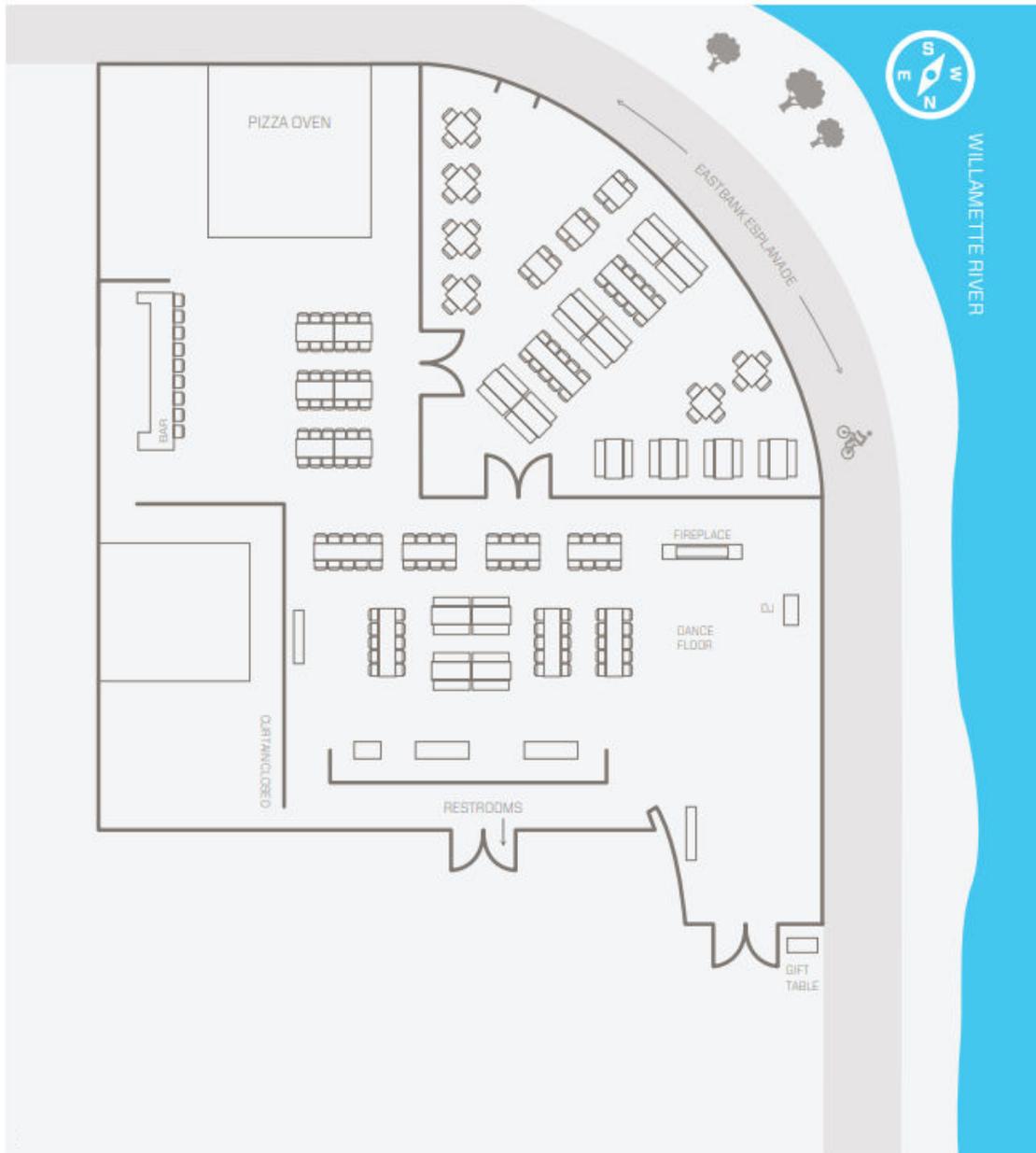
Wedding Reception | \$3,500

Holiday Weekends | \$6,000

- Available year-round
- Restaurant space features a modern and inviting atmosphere with a variety of seating styles
- Gorgeous views of Willamette River, iconic bridges, and downtown area
- Small outdoor patio available seasonally
- Fireplace with lounge area
- Built-in bar
- Max capacity of 160 people for a seated dinner (including a dance area and room for mingling)
- Available for a five hour block of time; events can start as early at 6PM and must end no later than 12AM
- Contact Elephants Deli for Catering Minimum
- OMSI's rental fees cover event set-up/tear-down, tables and chairs, and complimentary parking for event guests
- House microphone and integrated sound with playlist available
- A/V services are available for an additional fee

OMSI WEDDING RECEPTION PACKAGES

Venue: Theory Restaurant



Theory Restaurant

160 Seated Reception

220 Cocktail Reception

Dance Floor, Bar, Gift Table shown

OMSI WEDDING RECEPTION PACKAGES

Venue: Outdoor Courtyard



Outdoor Courtyard

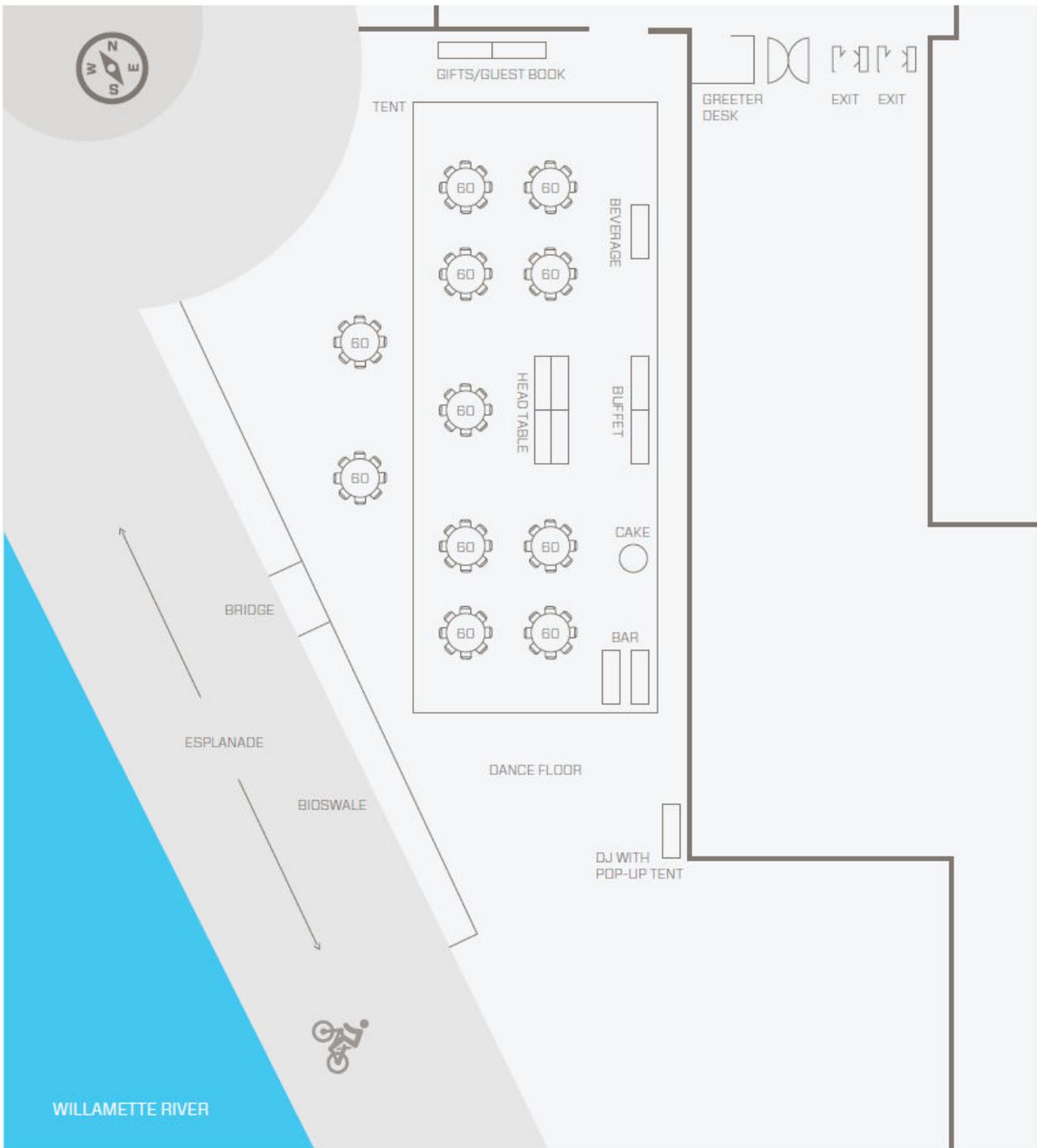
Wedding Reception | \$1,800

Holiday Weekends | \$3,600

- Available mid-March through early October
- Private outdoor space with riverfront and iconic bridge views
- Max capacity of 150 people for a dinner event, allowing room for a dance floor and catering tables
- 30' x 75' tent with capacity of 100 people seated at rounds underneath or 120 people at banquet tables; (balance of guests would be situated outside of the tented area)
- Available for a five hour block of time (daytime or evening); evening events must end by 12:00 AM
- Rental fees include event set-up/tear-down, tables and chairs, cafe` lights, and complimentary parking for event guests
- A/V services are available for an additional fee

OMSI WEDDING RECEPTION PACKAGES

Venue: Outdoor Courtyard



Outdoor Courtyard

150 Seated Reception

200 Cocktail Reception

Dance Floor, DJ, Bar, Gift Table shown

OMSI WEDDING RECEPTION PACKAGES

CATERING INFORMATION

Elephants Deli Catering

OMSI is proud to feature catering by Elephants Deli for all of your food and drink needs. For current menu options, contact the Elephants Catering Office at Catering@ElephantsDeli.com or by visiting <https://www.elephantsdeli.com/catering/>.

Exclusivity

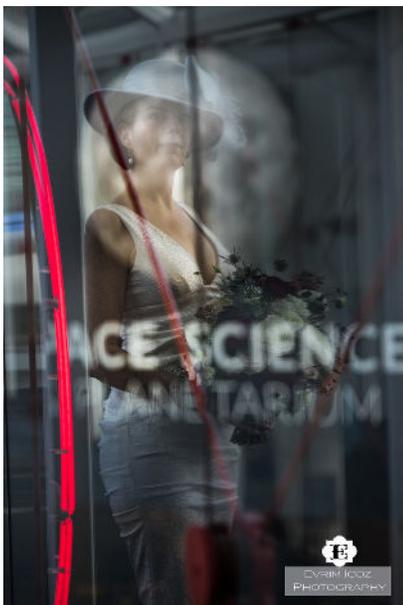
Elephants Deli is the exclusive caterer for all events held at OMSI. No outside food or beverage may be brought into the event spaces with the exception of wedding cakes (see below).

Guaranteed Count

The guaranteed number of attendees is required seven business days prior to the date of the event. Once received, this number is not subject to reduction. Final billing will be based on the guarantee or the actual number of guests served, whichever is greater. In the event the guarantee is not received, final billing will be based on the initial estimate or the actual number of guests served, whichever is greater.

Menu Selection

Due to market increases, prices cannot be confirmed until six months prior to your event. Menu items are subject to change based upon availability. Elephants may apply a service or gratuity charge to all food, beverages, and equipment.



Wedding Cakes

Wedding Cakes may not be available through Elephants, however they do offer a selection of seasonal desserts. OMSI and Elephants assume no responsibility or liability for moving, placing, or slicing wedding cakes. Prior arrangements must be made for slicing and serving cakes. Equipment fees may apply for additional rentals or serving equipment that the cake requires.

Alcoholic Beverages

Oregon Liquor Control Commission (OLCC) regulations require that we provide a bartender to dispense all alcoholic beverages. Elephants will adhere to all OLCC rules and regulations during the event including: asking for proper identification and not serving visibly intoxicated guests. Guests are not permitted to bring their own alcoholic beverages or remove them from the premises. All alcohol service must end 30 minutes prior to your contracted event end time.

Guest-Provided Alcohol

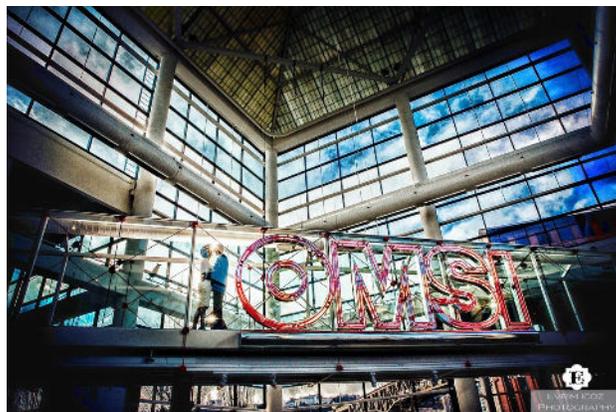
Outside alcohol is not permitted. All alcohol must be purchased through and served by Elephants Deli.

Rented Service Ware

If rented service ware (specialty glassware, table linens, etc.) is requested, Elephants will manage all outside rentals and charge client appropriately.

Catering Arrival and Departure

Elephants will pre-arrange a time with OMSI for sufficient food preparation and set up. This additional time does not affect your rental fee.



OMSI WEDDING RECEPTION PACKAGES

FREQUENTLY ASKED QUESTIONS

Parking

Parking is available free of charge for event guests in two large parking lots adjacent to the building. Handicapped spaces, e-vehicle charging stations, bus, and bike parking are also available.

Insurance

A certificate of event liability insurance providing \$1,000,000 per occurrence and naming OMSI as an additional insured is required for all wedding receptions. A certificate of insurance is due with your final payment or within two weeks of the event.

Advanced Rental Deposit

A 50% non-refundable deposit of estimated rental charges is due along with a signed event rental agreement to reserve your event date. The remaining rental balance is due by the event date.

Payment

A major credit card (Visa, MasterCard, American Express) is required to be on file for all events. Payment can be made with a check or money order, but all checks must clear ten days prior to your event.

Audio Visual Services

Limited A/V services are available onsite for an additional fee, depending on your event location. Please contact your event coordinator for more information.

Outside Vendors

Live music, DJs, and photo booths are encouraged, and we'll help you find the perfect spot for your vendors. OMSI will provide tables and power access, but vendors are responsible for providing all of their own equipment, set-up, and tear-down.

Venue Contact

OMSI will provide one on-site contact person for any venue-related needs for the duration of your event.

Rehearsals

One-hour ceremony rehearsals may be schedule for the week of your event, subject to venue availability. Please contact your event coordinator for more information.

Inclement Weather

Should inclement weather impact your event, OMSI will make a good faith effort to provide an indoor venue option within the museum.

Museum Exhibit & Attraction Access

OMSI's exhibit halls, Empirical Theater, Planetarium, and Submarine are great accompaniments to any after-hours event, and are available to rent privately for additional fees. Please contact your event coordinator for options!

Event Set Up

Included in your rental, OMSI staff will provide full setup our tables, chairs, and equipment such as lighting package and PA system.

Decorations

The client will be responsible for storage and set-up of all decorations, floral arrangements, and centerpieces. OMSI does not provide any on-site storage. Please note that the following items are strictly prohibited: helium balloons, stickers, glitter, fog /smoke machines, fire pits, and open-flame/pillar candles, however, votive candles that are at least 1.5" below the rim of the votive holder are permitted. Semi-permanent adhesives such as thumb tacks and duct tape are also not permitted when installing décor.

Site Tours

Two one-hour site tours are included with a contracted event. Please contact your event coordinator for more information.

Security

OMSI provides one designated security guard for evening events, helping to ensure that your event area is exclusive to your guests only.

