Orcgon Museum of Science and Industry

Position Title: Gift Wrapping Volunteer
Department: Retail
Reports To: OMSI Science Store Staff
Unit: Science Store

For more information, contact Volunteer Services at 503.797-4615 or VolunteerServices@omsi.edu.
Visit our website at www.omsi.edu/volunteer.

Position Summary: OMSI is seeking volunteers to wrap gifts purchased by guests at the OMSI Science Store during the holiday season.

Essential Duties and Responsibilities:
- Wrap gifts purchased by guests at the OMSI Science Store.
- Provide courteous service to visitors.

Requirements:
- Must be able to wrap gifts neatly for at least three and a half hours.
- Must present a professional appearance and a friendly manner.
- Must be able to maintain a calm, pleasant, and cheerful demeanor in a sometimes noisy and crowded environment.
- Be self-directed and willing to take initiative.
- Work well with people of diverse backgrounds and various ages.
- Be dependable and follow through with commitments.
- Open to adults and youth ages 14 and older (or ages 11-13 if accompanied by an adult).

Time Commitment:
Two shifts per day are available – 11:30 a.m. - 3:00 p.m. or 2:30 - 6:00 p.m. – on weekends, starting with Thanksgiving weekend, and daily from December 19 through December 24. Volunteers can sign up for a single shift or several shifts during this time period.

How to Sign Up:
To sign up for a shift, email VolunteerServices@omsi.edu or call 503-797-4615. Let us know if you are an adult or youth (in high school), and your preferred shift(s). A Volunteer Services staff member will respond to let you know if your preferred shift is available. There is no need to fill out OMSI’s online volunteer application for this position.

Volunteer Benefits:
- Museum admission for the day of volunteer shift.
- A 20% discount on purchases of items from the OMSI Science Store on the day of the volunteer shift.
- Invaluable museum and customer service experience.
- School credit for community service