



## INTERNSHIP OPPORTUNITY

Position Title: Public Programs Intern  
Reports To: Public Programs Educator

Department: Events  
Location of Workspace: Events Office

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### SUMMARY OF POSITION:

The Public Programs team is responsible for creating and presenting educational programming during public events at OMSI and in the community. These events include OMSI After Dark, Science Pub, and Oregon Science Festival, which center on themes such as cider making, explosions, or medieval science.

The Public Programs Intern has three main roles: (1) researching interesting and current topics in science, (2) developing creative and engaging educational programming for primarily adult audiences, and (3) facilitating guest learning experiences through informal interactions, demonstrations, and activities.

### EXPERIENCES THIS POSITION WILL PROVIDE:

- Facilitating hands-on activities and interactions with a diverse public
- Working in a collaborative environment with paid and unpaid staff of a variety of ages, experiences, and backgrounds
- Gain experience preparing, setting up, and presenting demonstrations for public events at OMSI and in the community
- Opportunities to develop projects including (but not limited to) creating science demonstrations, developing festival programming, or assisting with curriculum planning

### KNOWLEDGE/SKILLS/ABILITIES:

#### *What we are looking for:*

- Strong communication, customer service, and problem solving skills.
- Self-directed and willing to take initiative.
- Desire and/or ability to present science content in an engaging and enthusiastic manner to a diverse audience.
- Background or interest in a variety of science disciplines and/or education.
- Must be dependable, punctual, and able to meet regular deadlines.
- Strong organizational and independent research skills.

#### *Training you will receive:*

- General informal science education philosophies and pedagogy.
  - Facilitation best practices, including how to facilitate intergenerational communication, frame questions, gauge and respond to guests' social and educational goals, and cultivate learner-driven investigations.
  - Culturally responsive facilitation strategies.
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For more information, contact Volunteer Services at 503-797-4615 or  
[VolunteerServices@omsi.edu](mailto:VolunteerServices@omsi.edu).

Visit our website at [www.omsi.edu](http://www.omsi.edu). OMSI is located at  
1945 SE Water Ave, Portland, OR 97214

- Museum safety and emergency response.
- Events specific procedures and training.

#### SCHEDULE:

- Minimum of 12 hours per week for at least 12 weeks
- Schedules will primarily be regular, but we prefer flexibility around events
- The Events Office is generally open Monday to Friday from 9am – 5:30pm
- Must be available between 5:30 – 10:00pm the last Wednesday of each month (6:30 – 10:00pm in June, July, and August)

#### LEARNING OUTCOMES:

- Recognizing and promoting of science process skills in informal education.
- Fostering learner-driven investigations.
- Negotiating facilitator and visitor goals for positive experiences during events.
- Cultivating reflective facilitation practices.
- Supporting culturally responsive facilitation techniques.
- Designing educational programming on a variety of topics in science.
- Communicating and engaging with primarily adult audiences.
- Knowledge of event processes and procedures in a museum setting.

#### PHOTOS OF THE WORK AREA:



#### HOW TO APPLY:

To apply and submit your [online application](#), along with a resume and cover letter. As part of the hiring process you may be invited to interview. If hired you will need to complete a background check.