



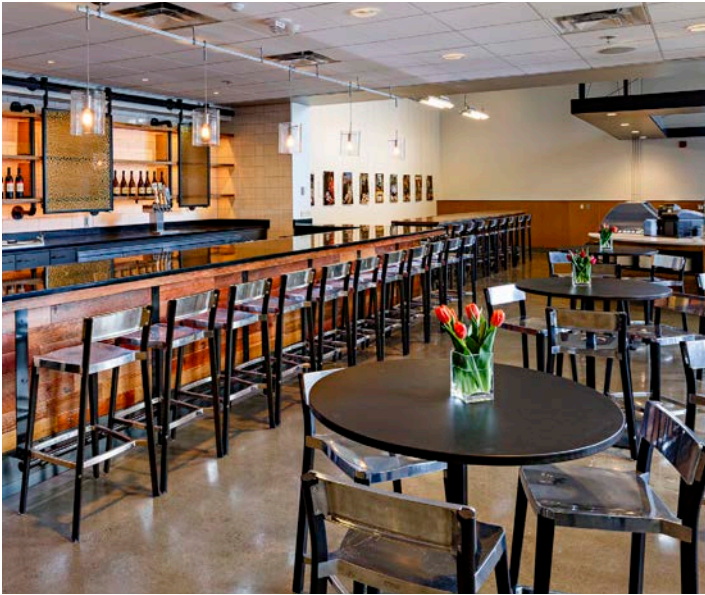
OMSI[™]

Wedding Reception Packages

OREGON MUSEUM OF SCIENCE & INDUSTRY

VALID THROUGH DECEMBER 31, 2020

Venue: Theory Restaurant



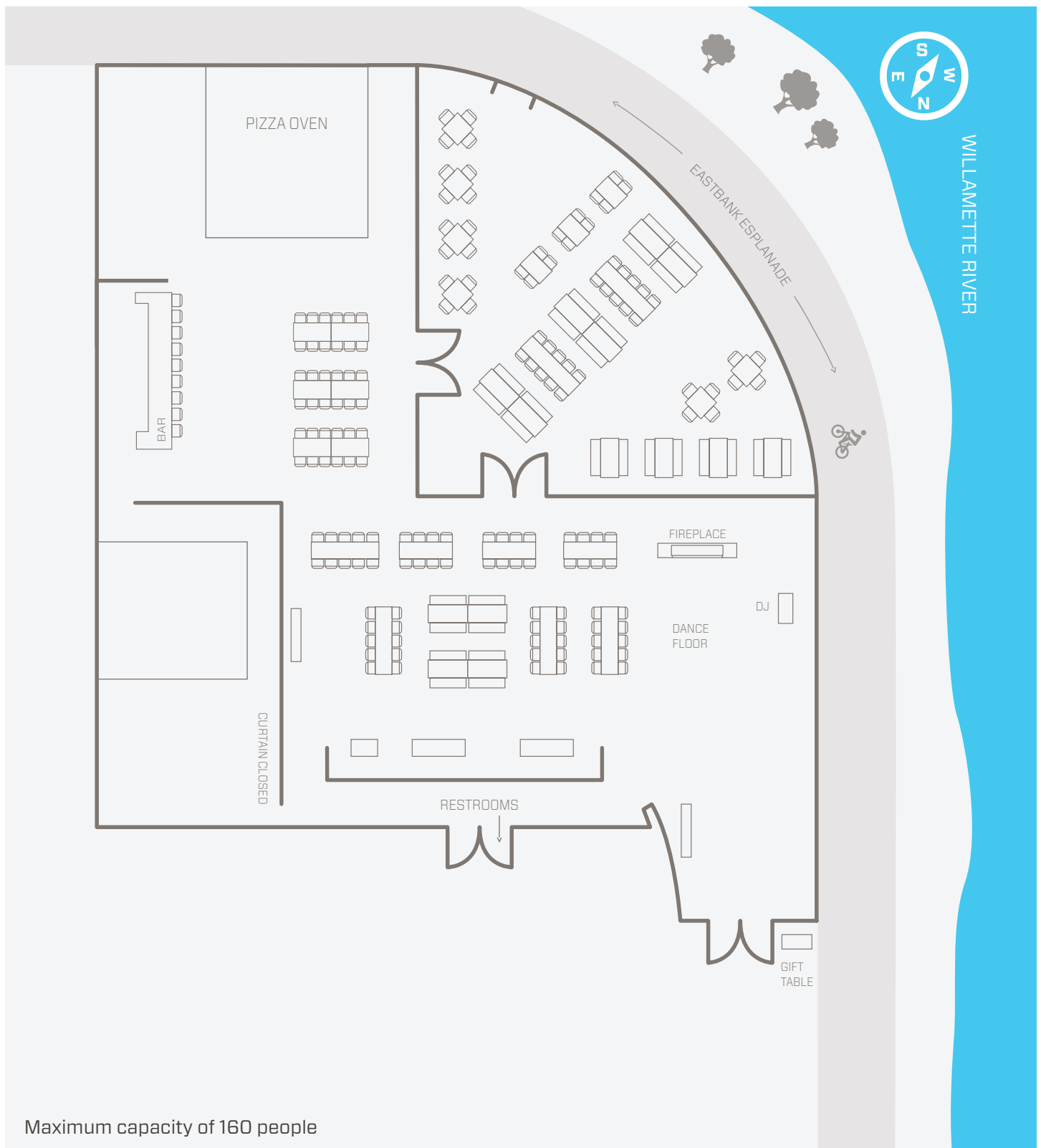
THEORY RESTAURANT

Wedding Reception | \$3500

Holiday Weekends | \$6000

- Available year-round
- Newly remodeled restaurant space features a modern and inviting atmosphere with a variety of seating styles
- Gorgeous views of Willamette River and downtown area
- Small outdoor patio
- Fireplace with lounge area
- Built-in bar
- Max capacity of 160 people for a seated dinner (including a dance area and room for mingling)
- Available for a five hour block of time; events can start as early at 6PM and must end no later than 12AM
- \$5,000 Catering Minimum
- OMSI's rental fees cover event set-up/tear-down, tables and chairs, and complimentary parking for event guests
- A/V services are available for an additional fee

Venue: Theory Restaurant Floor Plan



Maximum capacity of 160 people

Venue: Outdoor Courtyard



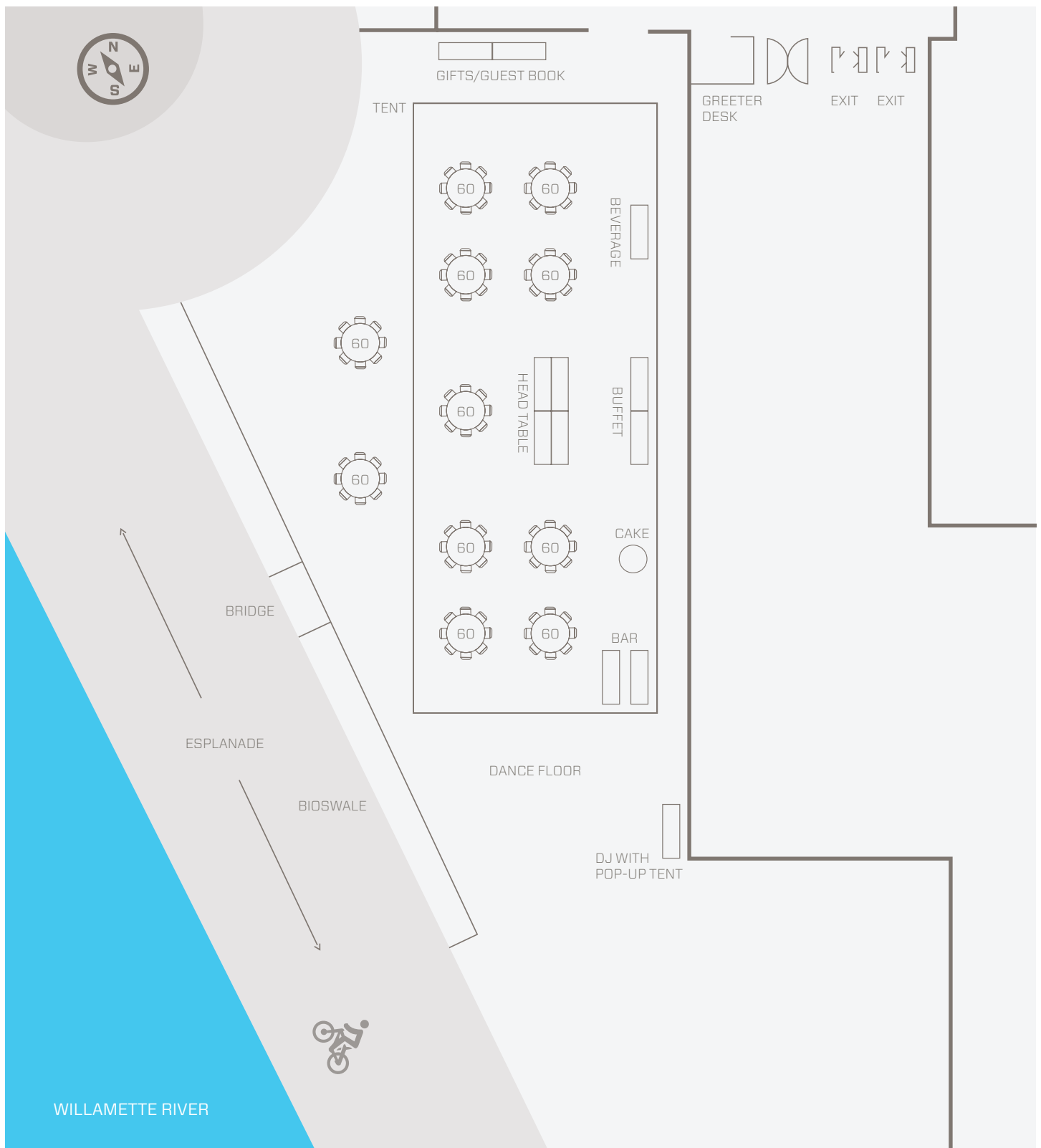
OUTDOOR COURTYARD

Wedding Reception | \$1800

Holiday Weekends | \$3600

- Available mid-March through early October
- Private outdoor space with riverfront views
- Max capacity of 150 people for a dinner event, allowing room for a dance floor and catering tables
- 30' x 75' tent with capacity of 100 people seated underneath (balance of guests would be situated outside of the tented area)
- Available for a five hour block of time (daytime or evening); evening events must end by 12:00 AM
- Rental fees include event set-up/tear-down, tables and chairs, and complimentary parking for event guests
- A/V services are available for an additional fee
- \$5,000 Catering Minimum

Venue: Outdoor Courtyard Floor Plan



Catering by Bon Appétit

BON APPETIT CATERING

OMSI is proud to feature Theory Catering by Bon Appétit for all of your food and drink needs. For current menu options, contact the Bon Appetit Catering Office at 503.239.7830 or theory@omsi.edu.

CATERING EXCLUSIVITY

Theory Catering by Bon Appétit is the exclusive caterer for all events held at OMSI. No outside food or beverage may be brought into the event spaces with the exception of wedding cakes (see below).

CATERING MINIMUM

There is a \$5,000 catering minimum (excluding service charge) for all OMSI weddings.

DEPOSITS AND PAYMENTS

A 50% deposit is required prior to the event. The amount of the deposit required will be outlined in the catering agreement. The remaining balance must be paid within seven business days after the event. If final payment is not collected within this time period, a 10% surcharge will be added to the remaining balance.

GUARANTEED COUNT

The guaranteed number of attendees is required seven business days prior to the date of the event. Once received, this number is not subject to reduction. Final billing will be based on the guarantee or the actual number of guests served, whichever is greater. In the event the guarantee is not received, final billing will be based on the initial estimate or the actual number of guests served, whichever is greater.

MENU SELECTION

Due to market increases, prices cannot be confirmed until six months prior to your event. Menu items are subject to change based upon availability. A 20% service charge will be applied to all food, beverages, and equipment fees.

WEDDING CAKES

Bon Appétit does not provide wedding cakes. Bon Appétit assumes no responsibility for moving, placing, or slicing wedding cakes. Prior arrangements must be made for slicing and serving cakes. Equipment fees apply for additional rentals or serving equipment that the cake requires.

ALCOHOLIC BEVERAGES

Oregon Liquor Control Commission (OLCC) regulations require that we provide a bartender to dispense all alcoholic beverages. Bon Appétit will adhere to all OLCC rules and regulations during the event including: asking for proper identification and not serving visibly intoxicated guests. Guests are not permitted to bring their own alcoholic beverages or remove them from the premises. All alcohol service will end 30 minutes prior to your contracted event end time.

GUEST-PROVIDED ALCOHOL

Outside alcohol is not permitted. All alcohol must be purchased through and served by Bon Appétit.

RENTED SERVICE WARE

If rented service ware (specialty glassware, etc.) is requested, Bon Appétit will manage all outside rentals and charge client appropriately.

Frequently Asked Questions

PARKING

500+ parking spots are available free of charge for event guests in two large parking lots adjacent to the building. Handicapped spaces, bus and bike parking are also available.

INSURANCE

A certificate of event liability insurance providing \$1,000,000 per occurrence and naming OMSI as an additional insured is required for all wedding receptions.

ADVANCE RENTAL DEPOSIT

A 50% non-refundable deposit of estimated rental charges is due along with a signed event rental agreement to reserve your event date. The remaining rental balance is due by the event date.

PAYMENT

A major credit card (Visa, MasterCard, American Express) is required to be on file for all events. Payment can be made with a check or money order, but all checks must clear ten days prior to your event.

AUDIO VISUAL SERVICES

Limited A/V services are available onsite for an additional fee, depending on your event location. Please contact your event coordinator for more information.

OUTSIDE VENDORS

Live music, DJs, and photo booths are encouraged, and we'll help you find the perfect spot for your vendors. OMSI will provide tables and power access, but vendors are responsible for providing all of their own equipment, set-up, and tear-down.

INCLEMENT WEATHER

Should inclement weather impact your event, OMSI will provide an indoor venue option within the museum.

SECURITY

OMSI provides one designated security guard for evening events, helping to ensure that your event area is exclusive to your guests only.

MUSEUM EXHIBIT & ATTRACTION ACCESS

OMSI's exhibit halls, Empirical Theater, Planetarium, and Submarine are great accompaniments to any after-hours event, and are available to rent privately for additional fees. Please contact your event coordinator for options!

VENUE CONTACT

OMSI will provide one on-site contact person for any venue-related needs for the duration of your event.

EVENT SET-UP

Full event set-up, including tables and chairs, is included with your event rental, and will be executed by OMSI Facilities staff.

DECORATIONS

The client will be responsible for storage and set-up of all decorations, floral arrangements, and centerpieces. OMSI does not provide any on-site storage. Please note that the following items are strictly prohibited: helium balloons, stickers, glitter, fog /smoke machines, fire pits, and open-flame/pillar candles, however, votive candles are permitted.