



WORK-STUDY OPPORTUNITY

Position Title: Submarine Tour Guide
Reports To: Submarine Supervisor

Department: Retail
Location of Workspace: USS Blueback
Submarine

SUMMARY OF POSITION:

Submarine Tour Guides provide daily interpretive tours aboard the USS Blueback submarine exhibit for museum visitors and performs necessary work related to the upkeep of the exhibit.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Provide interpretive tours to groups ranging from 12 to 20 persons.
- Develop a complete and thorough understanding of the USS Blueback and its systems.
- Perform maintenance and administrative tasks as directed.
- Provide quality customer service to visitors, and perform crowd management duties, acting as a ticket-taker, as needed.
- Master all boat safety and emergency procedures.
- Perform daily, weekly and monthly preventive maintenance and safety checks.
- Perform daily set-up, take down and cleaning of the exhibit.
- Work with and support volunteers throughout the organization.
- Assume other tasks and responsibilities as assigned by the submarine staff.

QUALIFICATIONS:

- Able to stand for extended periods of time.
- Self-directed and willing to take initiative.
- Must be able to work at least one day during the weekend.
- Energetic, decisive, diplomatic and able to work in a busy, dynamic environment.
- Able to understand basic scientific concepts.
- Able to commit to a regular schedule.

KNOWLEDGE AND SKILLS:

- Strong interpersonal communication, public speaking, and customer service skills.
- Able to quickly master technical systems.
- Must be dependable and punctual, and be willing to commit to a schedule.
- Must be self-directed and willing to take initiative.
- Able to stand for extended periods of time.
- Must present a professional personal appearance.

EDUCATION AND WORK EXPERIENCE:

- Working toward or having a degree in engineering, science, education, or communications preferred, with college coursework in science.
- Experience working in a customer service or educational setting highly desirable.

For more information, contact Volunteer Services at 503-797-4615 or

VolunteerServices@omsi.edu.

Visit our website at www.omsi.edu. OMSI is located at
1945 SE Water Ave, Portland, OR 97214



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Reports To: Submarine Supervisor

Department: Guest Services

Location of Workspace: USS Blueback
Submarine

- Navy or military background helpful.

SCHEDULE:

- Ideal candidates will commit to 6 – 12 hours a week, between 9 am – 5 pm and be available on Wednesdays

HOW TO APPLY:

This position is only available to students who have been awarded Federal Work-Study funding as part of their financial aid package. To apply and submit your online application, resume and cover letter, visit www.tinyurl.com/omsiworkstudy. As part of the interview process may be asked to interview and if hired you will be required to complete a background check.

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