

OREGON MUSEUM OF SCIENCE AND INDUSTRY

Position Title: Planetarium Usher
Reports To: Director of Space
Science Education

Department: Planetarium
Location: OMSI Museum – Water Ave

POSITION SUMMARY: The Planetarium Usher guides guests as they experience OMSI's Kendall Planetarium shows, featuring a domed display of space and live commentary. Volunteers who have some experience with public speaking and customer service, as well as a passion for supporting space science, will enjoy this position.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Greet and welcome all planetarium guests prior to their show utilizing a microphone to share any pertinent information.
- Facilitate admittance into the planetarium utilizing timed tickets to allow limited seating inside.
- When necessary, encourage parties to adhere to OMSI's safety protocols, including social distancing and wearing protective face coverings.
- During the show, monitor the audience for any safety concerns and escort guests out if they need to leave early.
- Assist the Space Science Educator as needed prior to, during, and after the show.

KNOWLEDGE AND SKILLS:

- Interest in supporting astronomy or space science education.
- Strong communication and customer service skills.
- Comfortable speaking to a large group with the use of a microphone.
- Able to listen to and communicate with people of diverse backgrounds, education levels, and ages.
- Ability to work independently as well as part of a team.
- Able to maintain a calm and cheerful demeanor in a variety of atmospheres.
- Dependable and punctual.
- Must present a professional appearance.
- Willing to follow OMSI rules and procedures.

SCHEDULE AND SUPPORT:

- Start Date: After 02/1/2021
- Renewal Date: Before 06/01/2021
- Minimum number of hours: 10 hours per month, 5 hours per shift
- Minimum age: 18 years
- Attend the following trainings or classes provided by OMSI:
 - Volunteer Orientation
 - Emergency Protocols
 - COVID-19 Safety training
 - Customer Service training
 - Role Specific training

To apply or learn more, visit our website at www.oms.edu/volunteer or contact Volunteer Engagement at 503.239.7814 or Volunteer@oms.edu

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VOLUNTEER BENEFITS:

- Training opportunities and a lifelong learning experience.
- Admission for the volunteer to the museum exhibits and attractions based on availability.
- An OMSI Family Membership upon completion of 50 hours of volunteer service.
- Discounts in the OMSI Science Store and on-site restaurants.
- The opportunity to meet many new people and learn more about OMSI.

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