



INTERNSHIP OPPORTUNITY

Position Title: Events Education Intern
Reports To: Events Educator

Department: Events
Location of Workspace: Events Office

SUMMARY OF POSITION:

The Events Education team is responsible for creating and presenting educational programming during public events at OMSI and in the community. These events include OMSI After Dark, Science Pub, and Portland Mini Maker Faire, which center on themes such as brewing beer, astronomy, or medieval science. The Events Education Intern has three main roles: (1) researching interesting and current topics in science, (2) developing creative and engaging educational programming for primarily adult audiences, and (3) facilitating guest learning experiences through informal interactions, demonstrations, and activities.

Due to the nature of our OMSI After Dark events, the Events Education Intern must be at least 21 years of age.

EXPERIENCES THIS POSITION WILL PROVIDE:

- Facilitating hands-on activities and interactions with a diverse public.
- Working in a collaborative environment with paid and unpaid staff of a variety of ages, experiences, and backgrounds.
- Opportunities to develop independent projects such as science demonstrations, hands-on activities, or presentations for public events.
- Gain experience preparing, setting up, and hosting public events at OMSI and in the community.

KNOWLEDGE/SKILLS/ABILITIES:

What we are looking for:

- Background or interest in a variety of science disciplines and/or education.
- Desire and/or ability to present science content in an engaging and enthusiastic manner to a diverse audience.
- Self-directed and willing to take initiative.
- Strong communication, customer service, and problem solving skills.
- Strong organizational and independent research skills.
- Must be dependable, punctual, and able to meet regular deadlines.

Training you will receive:

- General informal science education philosophies and pedagogy.
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For more information, contact Volunteer Services at 503-797-4615 or
VolunteerServices@omsi.edu.

Visit our website at www.omsi.edu. OMSI is located at
1945 SE Water Ave, Portland, OR 97214

- Facilitation best practices, including how to facilitate intergenerational communication, frame questions, gauge and respond to guests' social and educational goals, and cultivate learner-driven investigations.
- Culturally responsive facilitation strategies.
- Museum safety and emergency response.
- Events specific procedures and training.

SCHEDULE:

- Minimum of 12 hours per week for at least 3 months.
- Monday to Friday from 9am – 5:30pm.
- Schedules will primarily be regular, but flexibility for events is desired.
- Must be available the last Wednesday of each month between 5:30 – 10:00pm (6:30 – 10:00pm during the summer).

LEARNING OUTCOMES:

- Recognizing and promoting of science process skills in informal education.
- Knowledge of event processes and procedures in a museum setting.
- Negotiating facilitator and visitor goals for positive experiences during events.
- Designing educational programming on a variety of topics in science.
- Communicating and engaging with primarily adult audiences.
- Supporting culturally responsive facilitation techniques.
- Fostering learner-driven investigations.
- Cultivating reflective facilitation practices.

HOW TO APPLY:

To apply and submit your [online application](#), along with a resume and cover letter. As part of the hiring process you may be invited to interview. If hired you will need to complete a background check.