



WORK-STUDY OPPORTUNITY

Position Title: Climate Awareness Coordinator
Work Study
Reports To: Earth Sciences Coordinator and
Research, Development and Advancement
Manager

Department: Museum Education and
Exhibit R&D
Location of Workspace: Design Office

SUMMARY OF POSITION:

The Climate Awareness Coordinator (CAC) will support the work of the Climate Action Group coordinating museum-wide climate change activities in partnership with community organizations. The CAC Work-Study position will assist with researching best practices for climate education, developing community partnerships, and planning of high impact events. The CAC has three main roles: (1) assist and work alongside staff exploring climate change, (2) identify potential community partners, and (3) coordinate museum-wide activities. At the supervisor's discretion, some of the student's time may also be spent on special projects.

EXPERIENCES THIS POSITION WILL PROVIDE:

- Networking and assisting with building community partnerships
- Knowledge of best practices of evidence-based climate change communication
- Knowledge of event coordination
- Experience working in a collaborative environment with paid and unpaid staff of a variety of ages, experiences, and backgrounds
- Experience in informal science education
- Project management skill building
- Research and evaluation opportunities

KNOWLEDGE/SKILLS/ABILITIES:

What we are looking for:

- Commitment to advocating for practices of equity and inclusion
- Self-directed and willing to take initiative.
- Strong communication, customer service, and problem-solving skills.
- Present a professional personal appearance.
- Must be dependable, punctual, and willing to commit to a schedule.
- Ability to manage time effectively with multiple tasks and in a shared workspace.
- Strong computer skills, particularly using Word, PowerPoint, Excel, and Outlook

TRAINING YOU WILL RECEIVE:

- General informal science education philosophies and pedagogy
- Museum safety and emergency response
- National Network for Ocean and Climate Change Interpretation (NNOCCI) training

For more information, contact Volunteer Engagement at 503-797-4615 or Volunteer@omsi.edu. Visit our website at www.omsi.edu. OMSI is located at 1945 SE Water Ave, Portland, OR 97214



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SCHEDULE:

- Minimum of 8 - 12 hours a week for at least 2 academic terms/semesters.
- Must have Thursday afternoon availability.
- Shifts would be Sunday – Friday between 9:00 am and 5:30 pm

LEARNING OUTCOMES:

- Best practices for sharing scientific concepts with the public
- Gaining knowledge of museum culture and practices
- Cultivating relationships through community-building
- Fostering mass communication skills to diverse audiences
- Personnel system development
- Developing protocols for mining, organizing, interpreting and sharing research
- Developing research products related to organizational decision- and sense-making
- Developing research products related to informal STEM education

HOW TO APPLY:

This position is only available to students who have been awarded Federal Work-Study funding as part of their financial aid award package. To apply and submit your [online application](#), along with a resume and cover letter. As part of the hiring process you may be invited to interview. If hired you will need to complete a background check.