OREGON MUSEUM OF SCIENCE AND INDUSTRY

INTERNSHIP OPPORTUNITY

Internship Title: Curriculum Intern  Department: Programs
Reports To: Curriculum Developer  Unit: Program R&D

INTERNSHIP SUMMARY:
The Curriculum Intern will work with OMSI’s Curriculum Developer to update OMSI’s large collection of programs. The intern will observe classes and programs, then work with OMSI education staff to document these programs in a sharable template. This may include background research on a variety of subjects, aligning programs with the Next Generation Science Standards, and editing/proofing documents.

ESSENTIAL DUTIES AND RESPONSIBILITIES:
• Work with OMSI’s Curriculum Developer to become familiar with OMSI’s large catalog of programs.
• Finalize and enter all OMSI classroom programs and museum activities into a sharable template.
• Work with key OMSI educators to determine alignment of OMSI programs with NGSS.
• Document results of standards alignment for entry onto OMSI’s website.

KNOWLEDGE/SKILLS:
• Organized, detail oriented, and a team player.
• Strong work ethic and ability to work independently.
• Experience and proficiency in Microsoft Office (including Word and Excel).
• Self directed and willing to take initiative.
• Dependable and punctual, and willing to commit to a schedule.

EDUCATION AND WORK EXPERIENCE:
• Working toward or completion of a Bachelor’s degree in a science or education field.

TIME COMMITMENT:
16-30 hours per week for 3 months.

For more information, contact Volunteer Services at 503.797.4693 or VolunteerServices@omsi.edu.
Visit our website at www.omsi.edu.