Marketing Photographer

**Essential Duties & Responsibilities:**
“Performing the following will involve driving to various locations outside OMSI’s corporate headquarters:”

- Work within the Marketing Department’s Creative Team to understand how photographs will be used within OMSI’s Marketing Department.
- Take photographs on-site and off-site that will be used in the design of printed and online marketing materials.
- Translate both the department and client’s needs and objectives into a successful photograph.
- Setting up photo shoots, including securing location, identifying models if necessary and securing equipment.
- Editing, retouching, processing and printing photographs.
- Staying up-to-date on the latest camera, imaging, and photo-editing technologies.

This position is ☒ non-exempt, paid ☐ hourly ☐ exempt, paid ☐ salaried.
This position is ☐ regular full-time ☐ regular part-time ☒ special project, ☐ on-call, scheduled for 20 hours/week.

**Working Conditions:**

- Occasionally may be required to work evenings and/or weekends.
- Physical Demands: 35% Sitting 35% Standing 30% Lifting/Carrying/Pushing/Pulling 20 Pounds
- Vision requirements include close vision (clear vision at 20 inches or less), distance vision (clear vision at 20 feet or more), color vision (ability to identify and distinguish colors), peripheral vision (ability to observe an area that can be seen up and down or to the left or right while eyes are fixed on a given point), depth and perception (three dimensional vision, ability to judge distance and spatial relationships), and ability to adjust focus (ability to adjust the eyes to bring an object into sharp focus).
- Work environment includes occasional outdoor weather conditions.
- Noise level ranges from Very quiet (examples: forest trail, isolation booth for hearing test), to loud (examples: metal can manufacturing department, large earth-moving equipment).

**Secondary Functions:**

- Assume other duties as assigned by Marketing Program Manager.

**Knowledge/Skills/Abilities:**

**Basic Requirements:**

- Strong customer service skills.
- Professional communication skills, both written and oral.
- Excellent organizational, analytical and problem solving skills.
- Strong time management skills.
- Excellent attention to detail with a high degree of accuracy.
- Strong presentation skills.
- Ability to work independently as well as in teams.
- Ability to work under pressure with flexibility.
- Self-initiative to prioritize multiple tasks and meet deadlines.
- Demonstrated leadership skills with the ability to promote teamwork and collaboration.
- Demonstrated knowledge of photography
- Understanding of confidentiality and protocol.

**Preferences:**

- Nonprofit experience.
- Museum experience.

**Education & Work Experience:**

**Basic Requirements:**

- Bachelor's Degree or equivalent combination of experience and education.
- Minimum 1 year of coordination and project management skills.
- Minimum 1 year of experience working with the public, formal and informal settings.
- Minimum 4 years of photography and photo editing experience.
- Minimum 2 years of informal experience in graphic design.

PREFERENCES:
- Bilingual - Spanish/English.
- Experience working with volunteers.

ADDITIONAL REQUIREMENTS/PREFERENCES; INCLUDING LICENSES AND CERTIFICATIONS:

BASIC REQUIREMENTS:
- Valid driver’s license.
- Pre-employment and/or pre-duty checks, such as criminal background check, reference checks, and requirements in the MVR Policy including passing Motor Vehicle Record (MVR) check and Alcohol & Drug Test for non-CDL Drivers Policy, including pre-duty drug test.

To apply for this opening and be considered, please read all of the information below and follow the application instructions carefully.

- Please complete an OMSI employment application.
- If you are interested in more than one position, you must submit a separate application for each position. All materials submitted become the property of OMSI and will not be returned.
- If you send an application without specifying an open position, it will not be considered and we will not retain it.
- If you send a resume without completing an application for an open position, it will not be considered and we will not retain it.
- You have the option to include a resume of your work experience and a cover letter with your completed application.
- You must also meet ALL the basic requirements listed on our job postings.

Pay Range: $15.85 - $19.83 per hour.
Position open until 5 PM January 20, 2012.