ESSENTIAL DUTIES & RESPONSIBILITIES:

- Directly responsible for members of the cabin group
- Act as a positive role model for students and staff at all times.
- Act as a teaching assistant during the instructional part of the program.
- Accompany campers in hikes of up to 10 miles
- Communicate verbally with campers and provide instructions
- Recognize hazards in the camp setting as well as physical symptoms of camper injury or illness
- Respond appropriately to hazards and any camper concerns
- Observe camper behavior in daily camp life, to respond verbally to health and safety concerns, and to deal appropriately with any improper behavior.
- Communicate with parents, the public, and OMSI staff, both oral and written.

This position is [ ] non-exempt, paid [ ] hourly [x] exempt, paid [ ] salaried [ ] day rate
This position is [ ] regular full-time [ ] regular part-time [x] special project [ ] on-call [ ] seasonal, scheduled for 40 hours/week.

Working Conditions:

- This special project position is exempt from overtime, vacation, sick leave and medical benefits. This is an exempt camp position. Camp positions often involve extended hours and days worked. ACA time-off standards will be met (2 hours off duty per day, and at least 24 hours off each 2 weeks). Room and board is provided during programs, room provided during non-programming work days at certain locations. 1 hour per day expected when receiving room during non-work days.
- Physical Demands: 5 % Sitting 85 % Standing 10 % Lifting/Carrying/Pushing/Pulling 5-50 Pounds

SECONDARY FUNCTIONS:
Performing the following may involve driving to various locations outside OMSI’s corporate headquarters:

- Assist in the maintenance of camp operations
- Work with and support volunteers throughout OMSI’s programs.

KNOWLEDGE/SKILLS/ABILITIES:

BASIC REQUIREMENTS:

- Effective communication skills in order to maintain positive and open communications with all campers, parents and staff.
- Basic knowledge of outdoor leadership skills.
- Basic knowledge of natural science field instruction.
- Working knowledge of child management/parenting skills.
- Basic knowledge of field program safety.
- Must be comfortable in a non-smoking, group environment.
- Flexible with ability to accept supervision.
- Good character
- Ability to relate to one's peers as well as to children.

EDUCATION & WORK EXPERIENCE:

BASIC REQUIREMENTS:

- Minimum 1 season of residential camp counseling experience and/or experience as a camper.

ADDITIONAL REQUIREMENTS/PREFERENCES; INCLUDING LICENSES AND CERTIFICATIONS:
BASIC REQUIREMENTS:

• Be at least 16 years of age.
• Current CPR and first aid certification required (training can be provided).
• Pre-employment and/or pre-duty checks, such as criminal background check, reference checks, and American Camp Association (ACA) background checks (on an annual basis).

PREFERENCES:

• Valid driver’s license – must be 18 years old.
• Pre-employment and/or pre-duty checks, such as requirements in the MVR Policy including passing Motor Vehicle Record (MVR) check.
• Alcohol & Drug Test for non-CDL Drivers Policy, including pre-duty drug test.
• CDL drivers must be at least 21 years old.
• Life guard certification.

To apply for this opening and be considered, please read all of the information below and follow the application instructions carefully.

• Please complete an OMSI employment application.
• If you are interested in more than one position, you must submit a separate application for each position. All materials submitted become the property of OMSI and will not be returned.
• If you send an application without specifying an open position, it will not be considered and we will not retain it.
• If you send a resume without completing an application for an open position, it will not be considered and we will not retain it.
• You have the option to include a resume of your work experience and a cover letter with your completed application.
• You must also meet **ALL** the basic requirements listed on our job postings.

**Pay: Not Listed**